


Travel & Transport RAMS

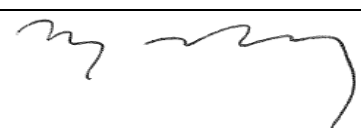
PROJECT NAME: CV19 Travel & transport risk assessment	DATE	Updated 10/03/22	Project Number (if applicable)
ACTIVITY ASSESSED: Travel & transport during the CV19 situation			
LOCATION: Travel for work purposes		WHO: All staff, volunteers, trainees/placements and participants who travel.	
ASSESSED BY: Roy Mosley		 SIGNATURE:	

PROBABILITY RATINGS		SEVERITY RATINGS	
Probable (likely to occur immediately)	4	Catastrophic (death/severe illness)	4
Reasonably probable (probably will occur in time)	3	Critical (serious injury/illness)	3
Remote (may occur in time)	2	Marginal (not serious)	2
Extremely remote (unlikely to occur)	1	Negligible	1

Calculate Reduced Risk Rating using this chart – is it now Low / medium / High / Very High?

1	2	3	4	6	8	9	12	16	
LOW				MEDIUM		HIGH		VERY HIGH	

Obtain authorisation if needed

REDUCED RISK RATING		Authorisation required by:	Name	Signature	Date
LOW	1-4	Assessor			
MEDIUM	6-8	Line Manager / H&S Officer	Roy Mosley		10/03/22

HIGH	9	Director/H&S Officer			
VERY HIGH	12-16	ACTIVITY MUST NOT PROCEED			

	INITIAL RISK RATING						REDUCED RISK RATING			
1	2	3	4	5			6	7	8	
HAZARD	Probability P	Severity S	Risk R	ACTION TO REDUCE HAZARD	What	Who	Done	Probability P	Severity S	Risk R
Contracting CV19 whilst travelling to work.				Individual's responsibility to determine how best to protect themselves. Follow government guidance.						

Contracting CV19 whilst travelling during work – driving own car	2	4	8	<p>Staff and volunteers can share a vehicle with other people but the following measures are suggested:</p> <ol style="list-style-type: none"> 1. Limit face-to-face sitting/talking 2. Good ventilation 3. Limit sitting in vehicles for lunch or breaks 4. Daily cleaning/sanitisation of vehicles 5. Consider wearing a face covering 6. Clear communication on these measures <p>Wash hands before entering vehicle and after returning home. If need to use a petrol station, wear disposable gloves and wash or sanitise hands before and after use.</p>	Consider the suggested measures if sharing a vehicle.	All relevant staff	Ongoing	1	4	4
Contracting CV19 whilst using trust vehicle	3	4	12	<p>Vehicles can be shared without limit on numbers but the following measures are suggested:</p> <ol style="list-style-type: none"> 1. Limit face-to-face sitting/talking 2. Good ventilation 3. Limit sitting in vehicles for lunch or breaks 4. Daily cleaning/sanitisation of vehicles 5. Consider wearing a face 	Consider the suggested measures.	Drivers	Ongoing	2	4	8

			<p>covering</p> <p>6. Clear communication on these measures</p> <p><u>Vehicle checkers</u> These are responsible for the normal weekly checks but also now need to ensure vehicles are kept clean and sanitised for team use and ensure adequate supply of cleaning materials.</p> <p>Wash hands before entering vehicle and after using. Wipe down all hand contact points before and after use. 'Air' vehicles as much as possible.</p> <p>If need to use a petrol station, wear disposable gloves and wash or sanitise hands before and after use.</p>	<p>Weekly checks.</p> <p>Cleaning materials available</p> <p>Wear gloves and sanitise</p>	<p>Vehicle checkers</p> <p>JW/BK</p> <p>All</p>	<p>Ongoing</p> <p>Yes</p> <p>Ongoing</p>			
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Travel using hired minibus/coach etc.	3	4	12	<p>These vehicles can be used without limit on numbers although consider the following measures:</p> <ol style="list-style-type: none"> 1. Limit face-to-face sitting/talking 2. Good ventilation 3. Limit sitting in vehicles for lunch or breaks 4. Daily cleaning/sanitisation of vehicles 5. Consider wearing a face covering 6. Clear communication on these measures 	Travel company	Travel company employee	Ongoing	2	4	8
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